

CONSTITUTION

The constitution was adopted on the 5th Day of September 2005

The Constitution was adapted on the 6th Day of June 2008

1. NAME

The name shall be The DJ School Association.

2. AREA OF BENEFIT

Within the Staffordshire area.

3. OBJECTS.

The objects of the DJ School Association shall be to encourage and promote the educational and career development of people of all backgrounds particularly disadvantaged children and young people, living in Staffordshire and Cheshire.

- Fostering personal and social development through a range of creative activities including DJing, song writing, music, music performance, music technology and production and vocals.
- Creating high quality music making and performance opportunities.

With a view to improving beneficiaries' confidence, team working skills, literacy, numeracy and self esteem.

4. POWERS

In furtherance of the projects but not otherwise the committee may exercise the following powers:

- a) Power to raise funds and invite and receive contributions.
- b) Power to organise activities, events, lectures, discussions and to produce leaflets, music products and other promotional material.
- c) Power to co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the objects and to exchange information and advice with them.
- d) Power to purchase, take on lease or hire property in furtherance of the objects.
- e) Power to pay reasonable out of pocket expenses to committee members and volunteers for costs incurred in carrying out DJ School Associations work.
- f) Power to remunerate any member of the committee for services rendered to the DJ School.

- g) Power to insure and arrange any insurance cover necessary against all such risks incurred by the DJ School Association and volunteers in the course of their duties.
- h) Powers to do all such lawful things as are necessary for the achievement of the objects.

5. MEMBERSHIP

- a) Full voting membership of the committee shall be open to persons aged 16 years or over who are interested in furthering the objects of the DJ School Association.
- b) Affiliate, non voting, membership shall be open to all persons aged 16 years or over who are interested in furthering the objects of the DJ School Association but who do not wish to attend meetings of the committee. Affiliate members will receive any information on the activities of the DJ School Association, as the committee shall decide.
- c) Any member absent from the committee meetings for a period of 3 months shall be excluded from voting membership and offered affiliate membership.
- d) The committee may for good and sufficient reason terminate the membership of any individual, provided that the individual concerned shall have the right to be heard by the committee, accompanied by a friend, before a final decision is made.

6. SUBSCRIPTION

All students shall pay such subscription, as the Annual General Meeting shall from time to time determine.

7. COMMITTEE

- a) The DJ School Association shall be managed by a committee to be at the Annual General Meeting.
- b) The Committee shall consist of a Chairperson, Secretary, Treasurer ('The Officer') and no more than 10 other members.
- c) If vacancies occur among the Officers, the Committee shall have the power to fill them from among its members.
- d) The Committee may co-opt up to three full members of the DJ School Association to serve on the Committee until the next Annual General Meeting.
- e) All members of the Committee shall retire from office at the Annual General Meeting following the date on which they came into office however they may be re-elected or re-appointed.
- f) Committee members may receive payment for their services in a professional capacity on behalf of the organisation.
- g) In order to have a decision carried three members of the committee must be present, consisting of two officers and a board member.

8. COMMITTEE MEETINGS

- a) The Committee shall hold at least three ordinary meetings each year.
- b) Every matter shall be determined by a majority of the elected members of the Committee present by voting. In case of equality of votes the Chairperson shall have a second casting vote.
- c) Committee members shall be open to all members of the DJ School Association although only elected members of the committee shall have the right to vote.
- d) Minutes shall be kept as a record of the proceedings of the meetings of the DJ School Association Committee and any of its Sub-committees.

9. ANNUAL GENERAL MEETING

- a) There shall be a Annual General Meeting, which shall be held as soon as practicable after the end of the DJ School Association's financial year. Members shall be given at least 14 days notice.
- b) The DJ School Committee shall present the report and accounts of the DJ School Association for the preceding year.
- b) Nominations for election to the Committee must be made by Members of the DJ School Association in writing before Commencement of the meeting.

10. GENERAL AND SPECIAL GENERAL MEETING

- a) All monies raised by or on behalf of the DJ School Association shall be applied to further the objects of the DJ School Association and no other purpose.
- b) The funds of the DJ School Association including all donations, Contributions and bequests shall be paid into an account operated by the Committee.
- c) All cheques drawn on the account must be signed by two officers and must be approved by the Committee.
- d) The Committee shall comply with the obligations for trustees under the charities Act 1993 (for any statutory re-enactment or modification of the Act) with regard to:
 - i. The keeping of accounting records
 - ii. The preparation of annual statements
 - iii. The auditing of independent examination of the statements of account.
- e) The Committee shall appoint holding trustees or custodial trustee to hold all; property on behalf of the DJ School Association.
- h) Committee members to be reimbursed for any expenditure incurred On stationary, postage and travelling expenses.

11. AMENDMENTS

Any amendments to the constitution shall require the approval of two-thirds majority of those present and voting at the General Meeting at which it is discussed. The Secretary must receive any resolution for the amendment of the constitution at least 21 days before the meeting at which the resolution is to be brought forward.

12. DISSOLUTION

- a) The DJ School Association may be dissolved at the Special Meeting called for that purpose and must be advertised 14 days before the meeting.
- b) Such proposals to dissolve the DJ School Association shall take effect only if agreed by a two-thirds majority of members present and voting at the meeting.
- c) Surplus funds of the DJ School Association, if it is dissolved shall be given or transferred to other such charitable institution or voluntary organization having similar objects as the members of the DJ School Association may determine or failing that shall be applied for some other charitable purpose.

Signed

Date

Print Signature